

**Two Rivers Pastoral Charge  
Official Board Annual Meeting  
February 24, 2021**

**Two Rivers Pastoral Charge Official Board Meeting** conducted through “Cisco Webex Meeting” at 7:30 pm, Wednesday, February 24, 2021.

**Call to Order:** Chairperson, Ross Sherwood, called meeting to order, with thanks to technology. Congregational Purpose and Territorial Statement read by Ross.

**Opening Prayer:** Rev. Kate Jones gathered us in Prayer in this Virtual Space.

**Roll Call with members online and phone:** Linda McCullough, Doug Evans, Marilyn Parish, Phil Jones, Treva Fudge, Chris Patstone, Josie Pike, Amber Graham, Ida MacPherson, Catherine Cole, Bette Ashley, Rev. Kate Jones, M. Ross Sherwood, Beth Quigley.

**Regrets:** Dick Fullerton, Sue Gamble

**Adopt Agenda:** Bette Ashley moved adoption of Agenda as circulated. Seconded Linda McCullough. Motion carried.

**Minutes:** Motion to adopt minutes of November 28, 2020 meeting as circulated by e-mail - Beth Quigley, seconded Treva Fudge. Motion carried.

**Business Arising from the Minutes:**

**1. Committee Job Descriptions** - Has not been a top priority during COVID. Requirements of committee members and relation to each other needs to be in writing. It will happen.

**2. Website Update:** Up and running with many thanks to Rev. Kate. Search Engine Optimization (SEO), which makes our website at the top during a search, being investigated. Secretary, Elaine Elkin, and Rev. Kate have been updating site. A new computer purchased for the office. Rev Kate issued an invitation for others to learn how to upload information. Board minutes are required to be on church website. Session minutes may be added to website, but not a requirement.

**3. Video System to Live Stream:** Advised to acquire dedicated video camera, tripod, cord to connect to dedicated laptop computer and cord to connect to sound board. Cost in range of two to four thousand dollars, depending on quality. Presently using (Kate’s) cell phone but a permanent system would offer better audio. Laptop could be used during week if necessary, but advised to keep it for live streaming. Concern over privacy issues, camera angles, time on screen, person to operate system, etc. Ross and Rev. Kate will meet with Bertis to discuss issues. Consensus to acquire quote for equipment, investigate grants/programs to assist in cost and, in theory, approve at May meeting.

**Scripture, Reflection & Minister’s Report:** (Annual Report - Pages 8-10) Rev. Kate combined Minister’s Report and Reflection. “*Surely the Lord is in this place and I did not know it*” - from the story of Jacob’s Ladder and the angels going up and down the ladder. God was with us in so many different places even though we didn’t feel it at the time. We continued to worship and our community has expanded, with God working to keep our community together. We have loved our neighbours - through outreach support and personal support. Church is the

people. God is with us, even if we don't see it in the report. Ross thanked Rev. Kate for her report and for all she does.

**Rights of Passage:** (page 4) Presented by Ross, Memorials (spelling correction in Sticklen) Baptisms and Marriages (spelling correction - Clair) & Members Removed by Death as listed, with words of remembrance.

**Statistics:** (page 5) Worship attendance numbers off all across Canada due to pandemic. For online sermons, they counted screens, but not numbers at each screen. Limited numbers only permitted to attend services. Pandemic noted in Year Book.

**Nominations:** (page 6) - Chris Patstone presented following report:

**Nominations for 2021-2022**

**Two Rivers Pastoral Charge Official Board Executive:** Chair: Ross Sherwood, Deputy Chair: Ashley Little, Secretary: Beth Quigley, Treasurer: Phil Jones.

**Ministry & Personnel:** Milt Sherwood, Ashley Little

**Church in the World:** Lois Sherwood & Verna Livingston + [Anne Titus (2020-2023) + Ruthie Fullerton & Maggie Coffin Prowse (2021-2024)]

**Nominations for 2021-2023:**

**Session:** Linda McCullough (Clerk), Amber Graham, Catherine Cole

Further nominations requested from the floor three times. No nominations received. **Moved by Chris Patstone, seconded Josie Pike, nominations accepted as presented.** Motion carried.

**Reports:** see Agenda and 2020 Annual Report. Reports approved as block motion.

**Joint Board of Stewards:** (page 11) As presented with thanks to Stewards at each point.

**Session:** (pages 12-13) Presented by Chris Patstone. Chris expressed thanks for the hard work, with dedication and love, put in this year by Session members and Rev. Kate Jones. Many good things have happened and are still going on.

**Youth and Young Families:** (page 13) Ross thanked Gaby & Tatum for their dedicated work through these difficult times.

**Youth Group (Connection):** (page 14) Ross spoke to the report & thanked Gaby for her creativeness.

**Ministry and Personnel Report:** (page 14) As presented. Rev. Kate thanked M&P for their support in a very challenging year.

**Benevolent Fund:** (page 15) - Change date of closing balance to 2020.

**Pastoral Care Team:** (page 15) Members have not been able to visit but keeping in contact and looking out for peoples' needs.

**Broadview Magazine Subscriptions:** (page 16) As presented

**Church in the World:** (page 16) November meeting report printed for annual report in error. It has been a very busy year. Actual 2020 Church in the World annual report forwarded to National Church and attached to minutes as Appendix B.

**Home Mission Council:** (page 17) As presented.

**Mission & Service:** (page 18) - Presented by Ross. Thanked folks for their assistance and donations to "Manger" project. Congratulations to all points for surpassing 2020 goals.

**Fundy St. Lawrence Dawning Council Report:** (page 19) Teleconferences still in progress. 2021 meeting will be held on ZOOM again due to COVID

**Affirming Ministry Team (A-Team):** (page 19) As presented.

**Two Rivers Pastoral Charge 2019 Financial Report:** (page 20) Presented by Phil Jones. Balance at December 31/20 of \$14,381.28 includes surplus of \$2,090.05 at end of year. GIC of \$116,000.00 not included in report. Insurance rates have increased across Canada over past year. In 2019, TRPC converted to paying insurance by installments instead of at end of year, resulting in insurance rates looking greatly inflated for 2020. Outreach to Hestia House & Food Banks increased due to \$1000.00 from Home Mission Council and donations recorded from donors.

**Motion to adopt 2020 reports as written and presented moved by Ida MacPherson, seconded by Catherine Cole.** Motion carried.

**For Information Only:**

- **Bayswater-Summerville Financial Report** (pages 22-24) - as written.
- **Long Reach Financial Report** (pages 32-33) (Correction: *Revised report attached with yearend balance of \$11,922.38 as \$400.00 donation for 2020 added and report adjusted.*) Wonderful donations received for memorial garden, cemetery and church fundraiser. Donations to church administration account down due to COVID, creating a 2020 deficit. Paying bills from other accounts, confident funds will increase in 2021.
- **Westfield Financial Report** (pages 43-44) - Westfield Church only a loss of \$1,697.00 for year. GIC's and cash in bank of \$46,000.00 if required.

**New Business:**

**1: Mission & Service 2021 Goal:** Ross Sherwood recommends Two Rivers Pastoral Charge Mission & Service Goal for 2021 be \$21,000.00. **Moved by Ida MacPherson, seconded Josie Pike, 2021 Mission & Service goal approved at \$21,000.00.** Motion carried.

**2: Two Rivers Pastoral Charge Proposed Budget 2020:** (page 20) Presented by Phil Jones, proposing a closing balance at December 31, 2021 of \$6,256.00. Dug into surplus to keep annual allocation payment about the same for each point. An increase in some salary amounts as per requested by M&P. **Motion by Phil Jones to adopt budget as published. Seconded Beth Quigley.** Motion carried.

**Christian Development:** Committee listed under Directory & Nominations (page 6) but decision to eliminate said committee approved earlier in year. To be removed from list.

Ross thanked all for attending meeting by phone and expressed gratitude for the great leadership by all board members and Rev. Kate.

**Next meeting:** Official Board meeting scheduled for Wednesday, May 19, 2021, tentatively at Bayswater/Summerville United Church at 7.30 pm., following Session meeting.

Motion to adjourn by Chris Patstone, Marilyn Parish.

Rev. Kate dismissed us with prayer.

Respectfully submitted,

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Chairperson

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Secretary