

**Two Rivers Pastoral Charge  
Official Board Meeting - November 18, 2020**

Meeting of Two Rivers Pastoral Charge Official Board held at Westfield United Church, Wednesday evening, 7:30 pm, November 18, 2020.

**Roll Call:** Linda McCullough, Marilyn Parish, Chris Patstone, Amber Graham, Treva Fudge, Josie Pike, Cathy Cameron, Rev. Kate Jones, M. Ross Sherwood, Beth Quigley. **Regrets:** Phil Jones, Catherine Cole, Sue Gamble, Bev Blackwood, Doug Evans, Ida MacPherson, Bette Ashley, Eldon Smith.

**Call to Order:** Chairperson, Ross Sherwood, welcomed all and called meeting to order. Congregational Purpose read by Ross, Territory Statement read by Marilyn Parish. Christ Light already lit from the previous Session Meeting.

**Opening Prayer:** Rev. Kate Jones led prayer.

**Agenda: Motion to adopt Agenda as circulated by Linda McCullough, seconded Chris Patstone.**  
Motion Carried.

**Minutes: Motion to adopt September 29, 2020 Board Meeting minutes as circulated by Linda McCullough, seconded Treva Fudge.** Motion carried.

**Business Arising from the Minutes:**

**Committee Job Descriptions** - No update

**Website** - Website went live after last Board meeting. Work in progress - still waiting for some information from members. Thanks to Rev. Kate for work on website.

**Correspondence:**

**Benevolent Fund:** By Zoom meeting - Home Mission Council donated money to Benevolent Fund. As that fund is presently quite flush, decided to forward donations to Community Food Banks: KV Food Bank, River Valley Foodbank Inc. (Grand Bay-Westfield), Westside Food Bank (Saint John) and Kingston Peninsula Food & Clothing.

No correspondence from AST at this time.

**Reflection:** In preparation for Advent, Rev. Kate read Psalm 130, which speaks to waiting, longing, preparing and hoping. World in the season of Advent is waiting, uncertainty, the gift of Hope. We do trust something is coming and hope is not in vain.

**Ministers Report:** Priority purpose is opening safely within COVID - making sure all activities and events resume safely under provincial, church and organizational rules. Rev. Kate had her annual review with Ministry & Personnel. Her greatest worry is an outbreak in our congregation. Ross thanked Kate for her diligence!

**REPORTS**

**Two Rivers Pastoral Charge Financial Reports:**

- **Two Rivers Pastoral Charge:** (See Report Appendix A)
- **Westfield Church:** (See Report Appendix A)
- **Long Reach Church:** (See Reports Appendix A)
- **Bayswater/Summerville:** No report

**Trustees Report:** Long Reach Cemetery has acquired services of Monument Man to straighten stones - completed six this fall, will be back in spring. (See Report - Appendix A)

**Session Report:** Chris Patstone reported Session met prior to Official Board Meeting. Completed details of planning for Christmas with COVID-19. Lots to look forward to. (See report - Appendix A)

**Ministry & Personnel:** Nothing to report

**UCW - Westfield:** Cooked for Remembrance Day take out dinner. (See report - Appendix A)

**Quilters-Bayswater/Summerville:** Did resume quilting in October with maximum four people.

**Home Mission Council:** See Report from Dick Fullerton (Appendix A)

**Regional Council:** See attached Report (Appendix A). Sample letter regarding Palestinian Children included in report.

**Church in the World:** See Report (Appendix A) New members Ruthie Fullerton and Maggie Coffin-Prowse on committee. Wonderful response to donation requests for Romero House and Coverdale Women. Book study group finally met to discuss "**Brother**".

**Mission & Service:** See Report (Appendix A) Westfield Church behind in donations. Planning a "Build a Manger" project for donations received through a telethon concept to increase the M&S donations.

**Affirm Team:** No Report

**Youth Connection:** Met last week with 7-8 youth attending, from grade 6 to 1<sup>st</sup> year University. Hoping to meet every Sunday until Christmas and evaluate after that. Gaby back from maternity leave and Tatum staying on to help.

**Youth & Young Families:** No Report

**Pastoral Care Team:** Visitations happen only in extreme circumstances due to pandemic. Christmas cards forwarded to older shut-ins. See Report - Appendix A

**Kingston Peninsula Food & Clothing:** Preparing Christmas boxes - See Report (Appendix A)

**Motion by Cathy Cameron reports be adopted as presented. Seconded Marilyn Parish.** Motion carried.

### **New Business**

**Annual Meeting Dates:** Discussed how to proceed with annual meetings for points and charge so all those who wish to participate, but may not want to attend in person, could be included. As annual meetings at all points are conducted during church service on Sunday morning, it was concluded that the meetings be live streamed with a phone option at all churches for home participant comments. Dates selected for meetings as follows: Long Reach and Westfield churches - February 7, Bayswater-Summerville - February 14, Two Rivers Pastoral Charge Official Board Annual Meeting - February 17 at Westfield Church. Year end annual reports due to church office by January 10, 2021.

**Live streaming in the Future (during and after Covid):** As a diverse number of people are still attending services on line, should we continue live streaming? If so, with cell phone or do we invest in a newer system of dedicated laptop, digital camera and camcorder with cord attached to sound board? Do people want to be on film every week if we continue to live stream - choir, organist, congregations, etc. and how do we handle the artistic component? Suggested a sign posted on door when live streaming, so folks may chose to sit out of camera range if preferred, and a shorter limitation (48 hours - presently deleted after two weeks) placed to help ease qualms. Ross to contact Bev, M&P Chair, regarding concern and ask M&P to facilitate conversation with employees involved. Technology options to be researched. Rev. Kate will ask colleagues regarding equipment used and cost.

**Study Leave:** Rev. Kate Jones is leaving tomorrow a.m. for study leave.

**Motion to adjourn by Chris Patstone, seconded Linda McCullough.**

Rev. Kate closed meeting with prayer.

Respectfully submitted,

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Chairperson  
*Ross Sherwood*

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Secretary  
*Beth Quigley*