

**Two Rivers Pastoral Charge
Official Board Meeting
September 29, 2020**

Meeting of the Two Rivers Pastoral Charge Official Board held at Long Reach United Church, Tuesday evening, 7:30 pm, September 29, 2020. Due to COVID-19, the first face-to-face meeting since March, spaced out in the church.

Roll Call: Linda McCullough, Marilyn Parish, Chris Patstone, Sue Gamble, Bette Ashley, Sandra Lattimore, Amber Graham, Ida MacPherson, Treva Fudge, Doug Evans, Eldon Smith, Rev. Kate Jones, M. Ross Sherwood, Beth Quigley. **Regrets:** Martha Crabbe, Ashley Little, Phil Jones, Catherine Cole.

Call to Order: Chairperson, Ross Sherwood, welcomed all and called meeting to order.. Congregational Purpose and Regional Territory Statement read by Ross. Christ Light already lit from the previous Session Meeting.

Opening Prayer: Rev. Kate Jones led prayer.

Agenda: Motion to adopt Agenda as circulated by Linda McCullough, seconded Doug Evans. Motion Carried.

Minutes: Motion to adopt May 12, 2020 Board Meeting minutes as circulated by Doug Evans, seconded Eldon Smith. Motion carried.

Business Arising from the Minutes:

Committee Job Descriptions - Written job descriptions are getting on paper. Discussion on Christian Development Committee, how/why that committee was formed and those duties now covered by other committees in the charge led to the recommendation to fold CD Committee.

Moved by Marilyn Parish, seconded Linda McCullough, we fold Christian Development Committee at this time. Motion Carried.

Website - to New Business

COVID-19 Operational Plan - Some action plans completed. Two Rivers Pastoral Charge COVID-19 Operational Plan forwarded on-line to Official Board Members on July 20, 2020 for approval. **By consensus, Two Rivers Pastoral Charge COVID-19 Operational Plan (Appendix B) to re-open our buildings in the near future approved by Official Board.** Responses (See Appendix B) received and approved July 27, 2020.

Correspondence: None received.

Reflection: Rev. Kate relayed to us the third verse of “Joyful, Joyful” has been an “ear worm” running through her head. Reflecting on John 10:10 -“I came that they may have life and have it abundantly” - discusses the fullness of life. We are created to be in community with one another, bringing us fullness of life.

Ministers Report: Rev. Kate reported that since our meeting on March 13, the beginning of COVID lockdown in Canada, she has been reflecting and finding ways to facilitate community. “Interdependence” was the guiding word for 2020. Ross thanked Kate for all she has done and

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for keeping community for us this past six months. As an ordained minister, the three key points are The Word, Sacrament and Pastoral Care. Bible study, Sunday services and daily check-ins have continued through this pandemic, as well as monthly communion and even one baptism. Session members have been fabulous at phoning and staying connected with congregations, along with parking lot coffee hours and online visits to keep in touch with members, which Rev. Kate could not have done alone.

REPORTS

Two Rivers Pastoral Charge Financial Reports:

- **Two Rivers Pastoral Charge:** (See Report Appendix A)
- **Westfield Church:** (See Report Appendix A)
- **Long Reach Church:** Beth explained fundraiser to create Memorial/Visitors Park and donations to Cemetery Fund and Church Fund as well. (See Reports Appendix A)
- **Bayswater/Summerville:** Sandra reported holding their own.

Trustees Report: Long Reach reported activity in garden and cemetery, and renovation of shed completed. (See Report - Appendix A)

Session Report: Chris Patstone reported Session met three times since last Official Board meeting. With great gratitude to Rev. Kate, pulpit supply and pastoral care arranged by Session while she took much deserved study leave and vacation. Three Flower-Memorial Services on Pastoral Charge, one Baptism plus Charge Picnic on Patstone's Beach, Holderville. Blended worship celebrated last Sunday - in person at Bayswater/Summerville and Westfield Churches, and on-line service. Prayers continue for folks inside and outside of our community. Planning for Thanksgiving and Christmas is in the works, following COVID regulations.

Ministry & Personnel: Nothing to report

UCW - Westfield: See attached Report (Appendix A)

Quilters-Bayswater/Summerville: Did not start September 29. Hope to begin next week.

Home Mission Council: See Report (Appendix A)

Christian Development: Nothing to Report

Regional Council: See attached Report (Appendix A). Revise date of annual meeting to September 26, 2020.

Church in the World: See Report (Appendix A) A meeting has been held and we are all going to be very busy. They have made many plans so watch bulletins for information.

Mission & Service: See Report (Appendix A) Doing well considering circumstances. Year to date donation of \$9,815.38 forwarded. (54% of TRPC's 2020 goal.) Rev. Kate recalled her interest in applying to Two Rivers Charge was our support to M&S.

Affirm Team: No Report

Youth Connection: Due to COVID group has not gathered. Looking for direction from the youth involved.

Youth & Young Families: Gaby Anderson back on job and has completed lots of activity on Social Media. Challenging times for planning, following regulation guidelines received from Region. Sunday School lessons are being installed on U-Tube for families to use.

Pastoral Care Team: Nothing to report

Kingston Peninsula Food & Clothing: (See Report Appendix A)

Motion to adopt Reports as presented by Treva Fudge, seconded Ida MacPherson.

Motion carried.

Website: Rev Kate Jones designed a Two Rivers Pastoral Charge website through WIX. Has forwarded to several people, in and out of church circle, to preview and rate site. Easy to change or update information and includes service times, church locations, activities, etc. Site is user friendly. Suggests the following recommendations:

1. Remove former website and name from internet.
2. Purchase Domain Name - a name easy to remember and find. Website rates: \$14.95 USD-one year, \$13.95 USD-two years or \$12.95 USD - three years.
3. Upgrade from free account to paid account for more storage space on site to accommodate board meeting minutes and annual report. Linking Domain Name to Website and upgrade is \$120.00 per year (American).

Elaine Elkin, office secretary, and Rev. Kate Jones be website managers for now. Publishing of Sunday Bulletins on site to be determined.

Moved by Doug Evans, seconded Christ Patstone, Two Rivers Pastoral Charge continue with Rev. Kate's design of charge website with WIX, acquire Domain Name at the rate of 12.95/year (three year contract) and purchase upgrade for space to allow Official Board Minutes, Annual Report, Etc. to be posted on website. Motion carried.

Moved by Ida MacPherson, seconded Linda McCullough, that Two Rivers Pastoral Charge delete former website and domain name from the internet. Motion carried.

Next meeting date: Official Board meeting scheduled to follow Session meeting, November 18, 2020 (Wednesday evening) 7:30 pm, at Westfield United Church.

Motion to adjourn meeting by Bette Ashley, seconded Sandra Lattimore.

Rev. Kate closed meeting with prayer.

Respectfully submitted,

Chairperson
Ross Sherwood

Secretary
Beth Quigley